

Request a computer session by booking an Outlook meeting with <u>FHS-MSKIF-ComputerStation</u>. Upon receipt, the MSK-IF staff will accept or deny based on the station's availability. It is recommended to send this request at least 24 hours in advance. Each session is 2 hours period from 9 am – 8 pm and the users can book up to 2 sessions per day. If it is your first time using the MSK-IF station, you will need to attend an orientation session held by MSK-IF staff.

Note: If you need a longer session, it is recommended to book the last session of the day for flexibility in time.

Please review the policy below before attending the computer session.

This documentation is for policy related to using the MSK-IF Computer Station located in Elborn College Room 1458. If you have any questions or need clarification, please contact MSK-IF via email (mskif@uwo.ca).

- a. Priority access to the MSK-IF computer station is primarily granted to trainees and students working on approved MSK-IF projects. This allows them to utilize the software licenses that MSK-IF has purchased.
- b. The station is also accessible to other trainees and students who are working on Musculoskeletal (MSK)-related projects if it is not used for the approved projects.
- c. Users must log in with their UWO credentials and log out after each session.
- d. Users are required to follow Western's Campus Policies.
- a. The station is to be primarily used for MSK project-related work.
- a. The first session will require the presence of MSK-IF staff for training purposes

Ver 1.2

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i. When requesting the session, notify the MSK-

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